

**Kitsap Public Health District
Consent Agenda
March 5, 2024**

KPHD Contract Number	Their Contract Number	Contractor and Agreement Name	Type of Agreement	Term of Agreement	Amount to District	Amount to Other Agency
2377	NA	Washington State Department of Health <i>Acting Health Officer Coverage</i>	Interlocal Agreement	03/05/2024- 03/04/2025	\$0	\$0
Description: Agreement for acting Health Officer coverage between Washington State Department of Health and Kitsap Public Health during a vacancy or period of absence or incapacity.						
2392	NA	Summit Law Group <i>Labor and Employment Legal Services</i>	Contract for Services	01/01/2024- 12/31/2024	\$0	\$70,000
Description: The Contractor shall provide legal counsel and representation on behalf of the District for labor and employment-related issues, as requested by the District.						

INTERLOCAL AGREEMENT FOR ACTING HEALTH OFFICER COVERAGE BETWEEN
WASHINGTON STATE DEPARTMENT OF HEALTH
AND KITSAP PUBLIC HEALTH DISTRICT

Agreement made by and between Washington State Department of Health (“Department”) and Kitsap Public Health District (“LHJ”) pursuant to RCW 39.34.080.

WHEREAS, there may be periods when the position of Local Health Officer (“LHO”) for the LHJ is vacant or the incumbent LHO may be absent or incapacitated and unable to fulfill the responsibilities of the LHO, and it is imperative that the responsibilities of the LHO that require timely public health action be fulfilled for the LHJ during these periods; and

WHEREAS, in its sole discretion and per its guidelines and process, the Department may agree to the appointment of a Department Regional Medical Officer (“RMO”) or other qualified Department employee (referred to collectively as “Designee”) to serve as acting health officer for the LHJ to fulfill the responsibilities of the LHO during a vacancy or period of absence or incapacity.

NOW, THEREFORE, IT IS MUTUALLY AGREED AS FOLLOWS:

1. Designation of Authority.

- a. Pursuant to RCW 70.05.080, Dr. Herbie Duber, Washington State Department of Health Regional Medical Officer for Northwest Washington, will serve as acting health officer for the LHJ as requested by an authorized official for the LHJ, provided that:
 - i. This Agreement has been fully executed by the Department and the LHJ and is in full force and effect;
 - ii. The local board of health or official responsible for appointing the LHO has appointed the Designee to serve as acting health officer for the LHJ;
 - iii. The LHJ has complied with the Department’s guidelines and process for requesting LHO coverage;
 - iv. The Department has approved the request for LHO coverage in writing; and
 - v. The Designee has consented to serving as acting health officer as requested.
- b. This Agreement covers any and all LHJ requests for acting health officer coverage during the term of this Agreement. For acting health officer coverage to be effective, the Department must separately approve each request in writing, including the duration of coverage, and the Designee must separately consent to each request. The local board of health or official responsible for appointing the LHO must ensure that an appointment of the Designee to serve as acting health officer is in effect with respect to each request for coverage. One appointment may apply to multiple requests.
- c. The Department retains full authority and discretion to approve or deny any request for acting health officer coverage.
- d. The Designee shall have the same duties, powers, and authority as a regularly appointed LHO while serving as acting health officer and will exercise such duties, powers, and authority in accordance with applicable law and under the direction of the local board of health or, if any, the LHJ’s administrative officer.
- e. Notwithstanding anything to the contrary herein, the Designee shall have the discretion to decline to take any action that the Designee is requested or directed to take, including, but not limited to, actions that, in the Designee’s judgment, can be delayed

until the appointment of a permanent LHO in the case of a vacancy or return of the incumbent LHO without jeopardizing the public health or do not protect or promote the public health.

- f. The Designee's authority to serve as acting health officer will terminate when this Agreement expires or is terminated, the Designee's appointment by the local board of health or official responsible for appointing the LHO expires or is terminated, a permanent LHO is appointed in the case of a vacancy, the incumbent LHO is no longer absent or incapacitated and is able to fulfill their responsibilities, when the Designee revokes their consent, the Department rescinds its approval, or when the Department's specified duration of coverage expires.
2. **Indemnification/Hold Harmless/Insurance.** The LHJ shall defend, indemnify, and hold harmless the Designee and the Department and its officers, officials, employees, and volunteers from any and all claims, injuries, damages, losses, or suits, including attorney fees, arising out of or in connection with the performance of this Agreement, except for injuries and damages caused by the willful and wanton negligence of the Designee or the Department or its officers, officials, employees, or volunteers. The LHJ must provide liability insurance coverage for the Designee that is equivalent to the coverage provided for the LHO.
3. **Term.** The term of this Agreement shall commence on the date this agreement is executed by all parties and shall remain in effect for one calendar year, unless terminated earlier per the terms of this Agreement. The parties may extend the term of this Agreement by written mutual agreement.
4. **Termination.** Either Party may terminate the agreement at their sole discretion. Termination shall be effective as provided in written notice provided by the terminating Party, though no earlier than upon receipt of written notice by mail or email, or within three days of the mailing of the notice, whichever occurs first.
5. **Extent of Agreement/Modification.** This Agreement, together with any attachments or addenda, represents the entire and integrated Agreement between the parties and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended, modified, or added to only by written instrument properly signed by both parties.
6. **Notices.**

Notices to the LHJ shall be sent to:

The following mailing address:
Yolanda Fong, Administrator
345 6th Street, Suite 300
Bremerton, WA 98337

Or the following email address: KPHD.Administrator@kitsappublichealth.org

Notices to the Department shall be sent to:

The following mailing address:

Washington State Department of Health
1610 NE 150th St
Shoreline, WA 98155

Or the following email address:

Receipt of any notice shall be deemed effective upon actual receipt or three (3) days after deposit of written notice in the U.S. mail with proper postage and address, whichever occurs first.

7. **Property and Equipment.** Upon termination or non-renewal of this agreement, all property purchased by the LHJ in furtherance of this agreement shall remain the property of the LHJ and all property purchased by the Department in furtherance of this agreement shall remain the property of the Department. All property shall be returned to its owner upon termination or non-renewal of this Agreement.
8. **Filing.** The LHJ shall be responsible for complying with the requirements of RCW 39.34.040 with respect to this agreement.
9. **Authority to Bind Parties and Enter Into Agreement.** The undersigned represent that they have full authority to enter into this Agreement and to bind the parties for and on behalf of the legal entities set forth below.

Kitsap Public Health District

Washington State Department of Health

Signature

Signature

Name

Name

Title

Title

Date Signed

Date Signed

**KITSAP PUBLIC HEALTH DISTRICT
CONTRACT FOR PROFESSIONAL SERVICES
2024**

This Contract for Professional Services, is hereby made by and between the Kitsap Public Health District, hereinafter referred to as “District,” and the Summit Law Group, hereinafter referred to as “Contractor.”

I **DEFINITIONS**

As used in this Contract, the following terms shall have the meanings set forth below:

- A. **Contract** means this Contract for Services, and any other documents incorporated therein. Any oral representations or understandings not incorporated herein are excluded.
- B. **District Representative** means the individual or individuals designated and authorized by the District to receive notices, sign amendments or modifications are signed, and to act for it in all matters relating to this Contract, or the designee of such individual.
- C. **Contractor's Representative** means the individual designated and authorized by the Contractor to receive notices, sign amendments or modifications, and to act for him/herin all matters relating to this Contract.
- D. **Services** means all work performed by each party for the other pursuant to and governed by this Contract.
- E. **Records** means all documents including notes, reports, tapes, plans, computer diskettes, etc., which the Contractor has in its possession or under its control (including those held by its employees, agents, accountants, subcontractors, or attorneys) which relate in any way to the services performed under this Contract.
- F. **District's Confidential Information** means all non-public information that the District designates as being confidential, or that which under the circumstances ought to, in goodfaith, be treated as confidential.
- G. This Contract recognizes that the Contractor has an active legal practice and that the clients served as an attorney have legitimate and important expectations of privacy. **Contractor's Confidential Information** means any and all papers, other matter, or information in any form that in the Contractor's professional judgment is protected by any attorney-client privilege based in statute or otherwise belonging to a client other than the District or is protected by any attorney-client confidentiality rule by the rules of professional conduct or otherwise.
- H. **Liaison** means that person for the District or for the Contractor who will act as the primary contact relative to the operational details, scheduling, and any other matter that does not constitute a modification or amendment of the Contract or purport to be an official notice.

II. TERM

The term of this Contract shall be from January 1, 2024, through December 31, 2024, unless amended earlier pursuant to the terms and conditions of the Contract. Should this Contract be signed after the term beginning date stated herein, then it shall be retroactive and binding to that date.

III. SCOPE OF WORK/REPRESENTATION

The Contractor shall provide legal counsel and representation on behalf of the District for labor and employment-related issues, as requested by the District. The Contractor will assign Rod Younker or his designee to provide the legal services described herein. Subject to the consent of the District, other attorneys with the Contractor may also participate as appropriate.

IV. PAYMENT

The District shall pay an amount not to exceed seventy thousand dollars (\$70,000.00) for the services performed under this Contract, as set forth in the Scope of Work. Contractor's compensation for services rendered shall be based on the hourly rate schedule attached hereto and incorporated hereinafter as ATTACHMENT A, Summit Law Group PLLC Labor and Employment Group 2024 Rates.

Contractor shall also receive reimbursement for travel expenses (including mileage at applicable IRS rates), high volume photocopying jobs, and other extraordinary out-of-pocket expenses associated with the performance of services under this Contract.

The District will pay Contractor upon receipt of properly completed invoices, which shall be submitted to the District's Liaison not more often than monthly. The invoices shall describe and document to the District's satisfaction a description of the work performed, and fees incurred. To receive reimbursement, Contractor must provide a detailed breakdown of authorized expenses, identifying what was expended and when. Payment shall be considered timely if made by the District within thirty (30) days after receipt of properly completed invoices. Payment shall be sent to the address designated by the Contractor.

V. HOLD HARMLESS

Each party to this Contract shall be responsible for its own acts or omissions and for those of its directors or trustees, officers, employees, agents, and volunteers. Neither party shall be responsible to the other party for the acts or omissions of persons or entities not a party to this Agreement.

VI. RECORDS, CONFIDENTIALITY, AND OWNERSHIP OF WORK

A. Contractor shall maintain and preserve, for the time period described in Section VI (B) below, all records despite any document retention policy to the contrary. The District, its attorneys, agents, and authorized representatives shall have the right, during the time period described in Section VI (B) below, to examine and copy all such records and shall have open access to said records for any purpose, including, but not limited to, the purpose of audit, inspection, and reproduction.

- B. The time period, for purposes of Section VI (A), shall end seven (7) years after the final payment, or final settlement under this Contract, or final resolution of any disputed matter arising out of the Contract, whichever occurs later.
- C. Contractor shall provide the District with prompt access to records. The District shall give reasonable notice to the Contractor to gain access to records.
- D. Contractor shall not submit to any agency or third party any data, records, reports, summaries, analyses, documents, other materials, or records developed by Contractor in connection with the services without first affording the District reasonable opportunity (*to be not less than ten [10] business days*) to review and approve the release of such material.
- E. All records required to be maintained by this Contract or by State law, except medical and client treatment records or records otherwise exempt by law, shall be considered to be public records, and maintained in accordance with applicable laws. Medical client treatment records of all kinds shall be considered confidential.
- F. All title and interest in anything, which is produced in the performance of this Contract, shall pass to the District when payment is made pursuant to Contract provisions.
- G. Contractor shall warrant that all Titles pass to the District free from claims, liens, special interests, or encumbrances.

VII. **DEFAULT OR BREACH OF CONTRACT**

Either party hereunder may suspend or terminate this Contract for cause including the following:

- 1) The other party's failure to comply with the terms and conditions of this Contract;
- 2) The other party's ineffective, improper, or illegal use of Contract funds;
- 3) The other party's provision of materials, information, reports, or documentation which is incomplete, misleading, incorrect, or false, either knowingly or inadvertently;
- 4) The other party's failure to provide the services in a timely and reasonable manner;
- 5) The carrying out of this Contract is rendered not feasible or impossible;
- 6) Any illegal act on the part of the other party to the Contract.

The parties also agree that the forgiveness of the non-performance of any provision(s) of this Contract does not constitute a waiver of any ensuing or similar breach.

VIII. **INSURANCE**

The Contractor will maintain professional liability/malpractice coverage with limits of no less than \$1,000,000.00. A Certificate of Insurance will be provided to the District within fourteen

Date of Signature

Date of Signature

Authorized Contractor Signature

Authorized District Signature

Rodney B. Younker
Summit Law Group
315 5th Ave., S, Suite 1000
Seattle, WA 98104

Yolanda Fong
Administrator
Kitsap Public Health District
345 6th Street, Suite 300
Bremerton, WA 98337

Attachment A

Summit Law Group PLLC Labor and Employment Group

2024 Public Hourly Rate Schedule

Attorneys	Public
Altman, Peter	\$395
Anger, Kristin	\$410
Berntsen, Seth	\$410
Bolasina, Mike	\$410
Boyle, Colin	\$385
Burden, Hathaway	\$360
Chinn, Evan	\$375
Garrett, Britaney	\$375
Gibbons, Molly	\$320
Henry, John	\$385
Kennar, Beth	\$410
Klein, Otto	\$420
Lee, John	\$385
Mabee, Sofia	\$410
Miranda, Tréja	\$320
Oliver, Eva Sharf	\$320
Oppenheim, Quinn	\$395
Phillips, Shannon	\$410
Reynolds, Tim	\$375
Taylor, Jesse	\$360
Younker, Rodney	\$420
Legal Support Staff	
Barrientes, Dominique	\$250
Gail, Bonnie	\$250
Heine, Paige	\$210
Murbach, Donna	\$270
Vo, Nani	\$250
Welsh, Kim	\$250
Windes, Suzy	\$250

New or Renewed Contracts for the Period of 01/01/2024 through 01/31/2024

KPHD Contract ID	KPHD Program	Contract Type	Contract Length	KPHB Approved	Contract Amount	Signed Date	Start Date	End Date	Client Contract ID
Active (7 contracts)									
ChangeLab Solutions									
ID: 2389	Administration, Gib Morrow	Host Site Agreement	Closed			01/26/24	01/26/24	07/31/24	
<i>Description: Public Health Law Fellowship Precepting Field Host Site</i>									
DOH, Washington State									
ID: 2393	Accounting, Melissa Laird		Closed			01/17/24	01/01/24	12/31/24	
<i>Description: Local Agencies Indirect Rate Agreement. DOH is now the Cognizant Agency for KPHD and approves the indirect cost rates in the agreement for KPHD use on subgrants, contracts, and other agreements of Federal programs administered by Washington State DOH, and other State Agencies.</i>									
ID: 2379	Administration, Keith Grellner	Amendment	Closed	01/02/24	\$961,500.00	01/08/24	01/01/22	12/31/24	CLH31014
<i>Description: Defines the joint and cooperative relationship and planning efforts between KPHD and DOH. The contract and all statements of work contained are intended to implement applicable objectives under the Public Health Improvement Plan and facilitate the delivery of public health services to the people of Washington.</i>									
<i>Amendment 16.</i>									
ID: 2388	Clinical Services, Elizabeth Davis	Data Sharing Agreement	Closed			01/23/24	01/23/24	01/22/27	
<i>Description: Information Sharing Agreement for Exchange of Immunization Data.</i>									
Jefferson County									
ID: 2384	Parent/Child Health, Nancy Acosta	Amendment	Closed	01/02/24	\$75,000.00	01/02/24	01/01/23	12/31/24	N-22-058
<i>Description: KPHD will provide Public Health Nurse services for NFP Supervisor.</i>									
<i>Amenment 1: Extends contract through 2024.</i>									
Johns Hopkins									
ID: 2380	Administration, Gib Morrow	Amendment	Closed	01/02/24		01/03/24	03/15/23	03/31/24	
<i>Description: Contractor to perform a comprehensive healthcare systems assessment to identify and document deficiencies and provide an analysis of opportunities and specific recommendations to correct these deficiencies and improve access to care for community members.</i>									
<i>Amendment to extend agreement through 03/31/2024.</i>									
Kitsap County									
ID: 2365	Information Technology, Ed North	Amendment	Closed	06/05/23	\$20,000.00	01/09/24	11/01/21	10/31/24	KC-192-22-C
<i>Description: Kitsap County I/S will provide customized Geographic Information Systems (GIS) Services to Kitsap Public Health District.</i>									
<i>The Agreement may be extended for additional consecutive terms at the mutual agreement of the parties, not to exceed a total of five (5) years.</i>									

**Kitsap Public Health Board Meeting
Date: March 5, 2024**

CONSENT AGENDA ITEM: Warrant and Electronic Fund Transfer (EFT) Registers

Approvals:

	Signature	Date
Administrator	<i>Yolanda Fang</i>	2/23/2024
Finance Manager	<i>Melissa Laird</i>	2/23/2024

Recommended Motion: Approval

Items:

Type	Warrant/EFT Date	Total Amount
Accounts Payable	1/4/2024	\$ 4,590.03
Accounts Payable	1/11/2024	9,689.33
Accounts Payable	1/18/2024	27,550.90
Accounts Payable	1/25/2024	254,138.50
NDGC Mortgage	1/3/2024	25,013.00
Vital Stats Transfer	1/19/2024	23,775.00
Accounts Payable Total		\$ 344,756.76
Payroll PERS Payment	1/12/2024	127,691.32
Payroll Taxes	1/31/2024	208,265.70
Payroll	1/31/2024	557,447.84
Payroll Total		\$ 557,447.84
Grand Total		\$ 1,238,161.62

Kitsap Public Health Board Action:

- Approve
- Deny
- Table / Continue

	Signature	Date
Kitsap Public Health Board Chair		



View Settlement Run

Settlement Run Information

Settlement Run STL-00003017
Name Kitsap Public Health District HH
Number STL-00003017
Status Complete
Date 01/04/2024
Include Payments On Behalf Of No
Exclude Negative Payments Yes
Express Settlement No

Additional Information

Organization Kitsap Public Health District
Currency USD
Filters Used

Payment Information

Display Currency USD
Outbound Total 4,590.03
Inbound Total 0.00
Expense Report Count 7
Miscellaneous Payment Request Count 4
Supplier Invoice Count 9

Payment Groups

Payment Groups

View	Category	Bank Account	Payment Type	Date	Payments	Amount	Currency	Business Process	Status
Expense Payment(Direct Deposit) for Treasurer's Main account	Expense Payment	Treasurer's Main account	Direct Deposit	01/04/2024	7	1,023.76	USD	Payment Message: ID 2347 for Kitsap Public Health District on 01/04/2024	Successfully Completed
Miscellaneous Payment(Check) for Kitsap County Claims Fund Warrant Account	Miscellaneous Payment	Kitsap County Claims Fund Warrant Account	Check	01/04/2024	4	985.00	USD	Print Checks: Kitsap County Claims Fund Warrant Account for Miscellaneous Payment (Check) on 01/04/2024	Successfully Completed



View Settlement Run

View	Category	Bank Account	Payment Type	Date	Payments	Amount	Currency	Business Process	Status
Supplier Payment(Check) for Kitsap County Claims Fund Warrant Account	Supplier Payment	Kitsap County Claims Fund Warrant Account	Check	01/04/2024	3	1,622.11 USD	USD	Print Checks: Kitsap County Claims Fund Warrant Account for Supplier Payment (Check) on 01/04/2024	Successfully Completed
Supplier Payment(EFT) for Treasurer's Main account	Supplier Payment	Treasurer's Main account	EFT	01/04/2024	3	959.16 USD	USD	Payment Message: ID 2346 for Kitsap Public Health District on 01/04/2024	Successfully Completed

Expense Reports

Expense Report	Company	Pay To	Type	Document Number	Expense Report Date	Memo	Reimbursable Amount	Currency
Expense Report: EXP-0007565	Kitsap Public Health District	Angeline Berger (407902)	Employee	EXP-0007565	01/04/2024		234.01 USD	USD
Expense Report: EXP-0007566	Kitsap Public Health District	Callie Burton (434296)	Employee	EXP-0007566	01/04/2024		61.57 USD	USD
Expense Report: EXP-0007567	Kitsap Public Health District	Thomas Jury (434709)	Employee	EXP-0007567	01/04/2024		382.92 USD	USD
Expense Report: EXP-0007568	Kitsap Public Health District	Kaela Moontree (406607)	Employee	EXP-0007568	01/04/2024		120.72 USD	USD
Expense Report: EXP-0007569	Kitsap Public Health District	Melissa O'Brien (433907)	Employee	EXP-0007569	01/04/2024		105.72 USD	USD
Expense Report: EXP-0007570	Kitsap Public Health District	Jan Wendt (397255)	Employee	EXP-0007570	01/04/2024		60.26 USD	USD
Expense Report: EXP-0007571	Kitsap Public Health District	Layken Winchester (431493)	Employee	EXP-0007571	01/04/2024		58.56 USD	USD

Miscellaneous Payment Requests

Miscellaneous Payment Request	Company	Payee	Document Number	Payment Type	Request Category	Document Date	Payment Amount	Currency
MPR-13945	Kitsap Public Health District	JUSTIN PEARSON (Inactive)	MPR-13945	Check	POS Customer Refund	01/04/2024	270.00 USD	USD
MPR-13946	Kitsap Public Health District	RICHARD GAINES (Inactive)	MPR-13946	Check	POS Customer Refund	01/04/2024	185.00 USD	USD
MPR-13947	Kitsap Public Health District	MITCHELL URBAN/URBANGUERILLAFILMS (Inactive)	MPR-13947	Check	POS Customer Refund	01/04/2024	200.00 USD	USD
MPR-13948	Kitsap Public Health District	MARILYN EUBANKS (Inactive)	MPR-13948	Check	POS Customer Refund	01/04/2024	330.00 USD	USD

Supplier Invoices



View Settlement Run

Supplier Invoice	Company	Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay	Currency
Supplier Invoice: SINV-2023-95678	Kitsap Public Health District	FedEx	8-356-71832	FedEx - Remit- To: PO Box 371461 Pittsburgh	Net 30	SINV-2023-95678	01/04/2024		02/03/2024	0.00	0.00	44,47	USD
Supplier Invoice: SINV-2023-95679	Kitsap Public Health District	ODP Business Solutions, LLC	346927169001	ODP Business Solutions, LLC	Net 30	SINV-2023-95679	01/04/2024		02/03/2024	0.00	0.00	58,01	USD
Supplier Invoice: SINV-2023-95680	Kitsap Public Health District	ODP Business Solutions, LLC	346056790001	ODP Business Solutions, LLC	Net 30	SINV-2023-95680	01/04/2024		02/03/2024	0.00	0.00	72,78	USD
Supplier Invoice: SINV-2023-95681	Kitsap Public Health District	ODP Business Solutions, LLC	344421731001	ODP Business Solutions, LLC	Net 30	SINV-2023-95681	01/04/2024		02/03/2024	0.00	0.00	638,66	USD
Supplier Invoice: SINV-2023-95682	Kitsap Public Health District	Ozark Underground Laboratory	20231228WAA47	Ozark Underground Laboratory	Net 30	SINV-2023-95682	01/04/2024		02/03/2024	0.00	0.00	441,00	USD
Supplier Invoice: SINV-2023-95691	Kitsap Public Health District	Staples	3555203830	Staples - Remit- To: Staples	Net 30	SINV-2023-95691	01/04/2024		02/03/2024	0.00	0.00	64,36	USD
Supplier Invoice: SINV-2023-95692	Kitsap Public Health District	Staples	3555203831	Staples - Remit- To: Staples	Net 30	SINV-2023-95692	01/04/2024		02/03/2024	0.00	0.00	327,59	USD
Supplier Invoice: SINV-2023-95693	Kitsap Public Health District	United Business Machines Of Wa	INV508672	United Business Machines Of Wa	Net 30	SINV-2023-95693	01/04/2024		02/03/2024	0.00	0.00	473,69	USD
Supplier Invoice: SINV-2023-95739	Kitsap Public Health District	Toyota Financial Services	12/2023 LEASE	Toyota Financial Services	Net 30	SINV-2023-95739	01/04/2024		02/03/2024	0.00	0.00	460,71	USD

Process History

Settlement Run Process History

Process	Step	Status	Completed On	Due Date	Person (Up to 5)	All Persons	Comment
Settlement Run Event	Settlement Run Event	Step Completed	01/04/2024 09:06:00 AM		Heather Hunsaker (434069)	1	



View Settlement Run

Process	Step	Status	Completed On	Due Date	Person (Up to 5)	All Persons	Comment
Settlement Run Event	To Do: Settlement Run has Payment Handling Instruction	Not Required				0	
Settlement Run Event	To Do: AP Wire was Settled	Not Required				0	
Settlement Run Event	To Do: Wire Payment Settled	Not Required				0	

Related Business Processes History

Business Process		Status
Payment Message: ID 2346 for Kitsap Public Health District on 01/04/2024		Successfully Completed
Payment Message: ID 2347 for Kitsap Public Health District on 01/04/2024		Successfully Completed
Print Checks: Kitsap County Claims Fund Warrant Account for Miscellaneous Payment (Check) on 01/04/2024		Successfully Completed
Print Checks: Kitsap County Claims Fund Warrant Account for Supplier Payment (Check) on 01/04/2024		Successfully Completed
Remittance File: For United Business Machines Of Wa on 01/04/2024		Successfully Completed
Remittance File: For FedEx - Remit-To: PO Box 371461 Pittsburgh on 01/04/2024		Successfully Completed
Remittance File: For Ozark Underground Laboratory on 01/04/2024		Successfully Completed

Background Processes

Created Date and Time	Started Date and Time	Process Type	Process	Request	Status	Total Processing Time	Submitted by	Errors & Warnings
01/04/2024 09:06 AM	01/04/2024 09:06 AM	Job	Settlement Run Complete	Settlement Run Complete for STL-00003017	Completed	00:00:12	Heather Hunsaker	



View Settlement Run

Settlement Run Information

Settlement Run STL-00003037
Name Kitsap Public Health District HH
Number STL-00003037
Status Complete
Date 01/11/2024
Include Payments On Behalf Of No
Exclude Negative Payments Yes
Express Settlement No

Additional Information

Organization Kitsap Public Health District
Currency USD
Filters Used

Payment Information

Display Currency USD
Outbound Total 9,689.33
Inbound Total 0.00
Expense Report Count 25
Miscellaneous Payment Request Count 1
Supplier Invoice Count 12

Payment Groups

View	Category	Bank Account	Payment Type	Date	Payments	Amount	Currency	Business Process	Status
Expense Payment(Check) for Kitsap County Claims Fund Warrant Account	Expense Payment	Kitsap County Claims Fund Warrant Account	Check	01/11/2024	1	61.57 USD	USD	Print Checks: Kitsap County Claims Fund Warrant Payment (Check) on 01/11/2024	Successfully Completed
Expense Payment(Direct Deposit) for Treasurer's Main account	Expense Payment	Treasurer's Main account	Direct Deposit	01/11/2024	24	3,352.95 USD	USD	Payment Message: ID 2365 for Kitsap Public Health District on 01/11/2024	Successfully Completed
Miscellaneous Payment(Check) for Kitsap County Claims Fund Warrant Account	Miscellaneous Payment	Kitsap County Claims Fund Warrant Account	Check	01/11/2024	1	45.00 USD	USD	Print Checks: Kitsap County Claims Fund Warrant Payment (Check) on 01/11/2024	Successfully Completed



View Settlement Run

View	Category	Bank Account	Payment Type	Date	Payments	Amount	Currency	Business Process	Status
Supplier Payment(Check) for Kitsap County Claims Fund Warrant Account	Supplier Payment	Kitsap County Claims Fund Warrant Account	Check	01/11/2024	8	4,819.43	USD	Print Checks: Kitsap County Claims Fund Warrant Account for Supplier Payment (Check) on 01/11/2024	Successfully Completed
Supplier Payment(EFT) for Treasurer's Main account	Supplier Payment	Treasurer's Main account	EFT	01/11/2024	2	1,410.38	USD	Payment Message: ID 2364 for Kitsap Public Health District on 01/11/2024	Successfully Completed

Expense Reports

Expense Report	Company	Pay To	Type	Document Number	Expense Report Date	Memo	Reimbursable Amount	Currency
Expense Report: EXP-0007623	Kitsap Public Health District	Sam Ader (413193)	Employee	EXP-0007623	01/11/2024		89.79	USD
Expense Report: EXP-0007624	Kitsap Public Health District	Zachary Ahlin (434420)	Employee	EXP-0007624	01/11/2024		244.55	USD
Expense Report: EXP-0007625	Kitsap Public Health District	Jami Armstrong (434291)	Employee	EXP-0007625	01/11/2024		163.75	USD
Expense Report: EXP-0007626	Kitsap Public Health District	Leslie Banigan (215189)	Employee	EXP-0007626	01/11/2024		50.18	USD
Expense Report: EXP-0007627	Kitsap Public Health District	Christine Bronder (434436)	Employee	EXP-0007627	01/11/2024		792.81	USD
Expense Report: EXP-0007628	Kitsap Public Health District	Caillie Burton (434296)	Employee	EXP-0007628	01/11/2024		15.41	USD
Expense Report: EXP-0007629	Kitsap Public Health District	Dara Deseamus (434593)	Employee	EXP-0007629	01/11/2024		65.39	USD
Expense Report: EXP-0007630	Kitsap Public Health District	Ashley Duren (430735)	Employee	EXP-0007630	01/11/2024		77.72	USD
Expense Report: EXP-0007631	Kitsap Public Health District	Paul Giuntoli (337331)	Employee	EXP-0007631	01/11/2024		61.57	USD
Expense Report: EXP-0007632	Kitsap Public Health District	Cristian Inga Dominguez (434769)	Employee	EXP-0007632	01/11/2024		52.42	USD
Expense Report: EXP-0007633	Kitsap Public Health District	Brandon Kindschy (421430)	Employee	EXP-0007633	01/11/2024		52.01	USD
Expense Report: EXP-0007634	Kitsap Public Health District	Ross Lytle (285038)	Employee	EXP-0007634	01/11/2024		98.25	USD
Expense Report: EXP-0007635	Kitsap Public Health District	Martha May (434674)	Employee	EXP-0007635	01/11/2024		175.41	USD
Expense Report: EXP-0007636	Kitsap Public Health District	Karina Mazur (388104)	Employee	EXP-0007636	01/11/2024		101.62	USD
Expense Report: EXP-0007637	Kitsap Public Health District	Anne Moen (279971)	Employee	EXP-0007637	01/11/2024		31.69	USD
Expense Report: EXP-0007638	Kitsap Public Health District	Alexandra Moore (434254)	Employee	EXP-0007638	01/11/2024		238.43	USD



View Settlement Run

Expense Report	Company	Pay To	Type	Document Number	Expense Report Date	Memo	Reimbursable Amount	Currency
Expense Report: EXP-0007639	Kitsap Public Health District	Gabriel Outlaw-Spencer (434984)	Employee	EXP-0007639	01/11/2024		210.46 USD	USD
Expense Report: EXP-0007640	Kitsap Public Health District	Kayla Petersen (434695)	Employee	EXP-0007640	01/11/2024		147.90 USD	USD
Expense Report: EXP-0007641	Kitsap Public Health District	Emmy Shelby (434658)	Employee	EXP-0007641	01/11/2024		74.02 USD	USD
Expense Report: EXP-0007642	Kitsap Public Health District	Nolan Simmons (434365)	Employee	EXP-0007642	01/11/2024		53.45 USD	USD
Expense Report: EXP-0007643	Kitsap Public Health District	Lisa Warren (434273)	Employee	EXP-0007643	01/11/2024		113.91 USD	USD
Expense Report: EXP-0007644	Kitsap Public Health District	Jan Wendt (397255)	Employee	EXP-0007644	01/11/2024		202.99 USD	USD
Expense Report: EXP-0007645	Kitsap Public Health District	Laura Westervelt (434382)	Employee	EXP-0007645	01/11/2024		39.30 USD	USD
Expense Report: EXP-0007646	Kitsap Public Health District	Mark Wickhamshire (434070)	Employee	EXP-0007646	01/11/2024		189.30 USD	USD
Expense Report: EXP-0007647	Kitsap Public Health District	Janet Wyatt (434415)	Employee	EXP-0007647	01/11/2024		72.19 USD	USD

Miscellaneous Payment Requests

Miscellaneous Payment Request	Company	Payee	Document Number	Payment Type	Request Category	Document Date	Payment Amount	Currency
MPR-13974	Kitsap Public Health District	CLAIRE YOUNKER MOE (Inactive)	MPR-13974	Check	POS Customer Refund	01/11/2024	45.00 USD	USD

Supplier Invoices

Supplier Invoice	Company	Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay	Currency
Supplier Invoice: SINV-2024-00684	Kitsap Public Health District	Clean Harbors Environmental Service, Inc	1004868126	Clean Harbors Environmental Service, Inc	Net 30	SINV-2024-00684	01/11/2024		02/10/2024	0.00	0.00	352.66 USD	USD
Supplier Invoice: SINV-2024-00685	Kitsap Public Health District	Comcast	1644737 01/2024	Comcast - Remit-To: PO Box 60533	Net 30	SINV-2024-00685	01/11/2024		02/10/2024	0.00	0.00	472.38 USD	USD
Supplier Invoice: SINV-2024-00686	Kitsap Public Health District	Comcast	1685177 01/2024	Comcast - Remit-To: PO Box 60533	Net 30	SINV-2024-00686	01/11/2024		02/10/2024	0.00	0.00	3.26 USD	USD
Supplier Invoice: SINV-2024-00687	Kitsap Public Health District	Lamar Companies	115488972	Lamar Companies	Net 30	SINV-2024-00687	01/11/2024		02/10/2024	0.00	0.00	300.00 USD	USD



View Settlement Run

Supplier Invoice	Company	Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay	Currency
Supplier Invoice: SINV-2024-00688	Kitsap Public Health District	Lamar Companies	115488974	Lamar Companies	Net 30	SINV-2024-00688	01/11/2024		02/10/2024	0.00	0.00	300.00	USD
Supplier Invoice: SINV-2024-00689	Kitsap Public Health District	Loomis	13388879	Loomis - Remit-To: Palatine, Il	Net 30	SINV-2024-00689	01/11/2024		02/10/2024	0.00	0.00	582.00	USD
Supplier Invoice: SINV-2024-00690	Kitsap Public Health District	ODP Business Solutions, LLC	346927093001	ODP Business Solutions, LLC	Net 30	SINV-2024-00690	01/11/2024		02/10/2024	0.00	0.00	29.47	USD
Supplier Invoice: SINV-2024-00691	Kitsap Public Health District	Nii Nortey Quist-Therson	0000001	Nii Nortey Quist-Therson	Net 30	SINV-2024-00691	01/11/2024		02/10/2024	0.00	0.00	1,187.50	USD
Supplier Invoice: SINV-2024-00692	Kitsap Public Health District	Spectra Laboratories - Kitsap, LLC	23-09997	Spectra Laboratories - Kitsap, LLC - Remit-To: 26276 Twelve Trees Ln Suite C Poulsbo	Net 30	SINV-2024-00692	01/11/2024		02/10/2024	0.00	0.00	949.20	USD
Supplier Invoice: SINV-2024-00693	Kitsap Public Health District	Staples	3555438995	Staples - Remit-To: Staples	Net 30	SINV-2024-00693	01/11/2024		02/10/2024	0.00	0.00	133.68	USD
Supplier Invoice: SINV-2024-00694	Kitsap Public Health District	Taylor Communications Inc	V1334334	Taylor Communications Inc	Net 30	SINV-2024-00694	01/11/2024		02/10/2024	0.00	0.00	1,458.48	USD
Supplier Invoice: SINV-2024-00695	Kitsap Public Health District	United Business Machines Of Wa	INV509207	United Business Machines Of Wa	Net 30	SINV-2024-00695	01/11/2024		02/10/2024	0.00	0.00	461.18	USD

Process History

Settlement Run Process History

Process	Step	Status	Completed On	Due Date	Person (Up to 5)	All Persons	Comment
Settlement Run Event	Settlement Run Event	Step Completed	01/11/2024 09:39:44 AM		Heather Hunsaker (434069)	1	
Settlement Run Event	To Do: Settlement Run has Payment Handling Instruction	Not Required				0	
Settlement Run Event	To Do: AP Wire was Settled	Not Required				0	



View Settlement Run

Process	Step	Status	Completed On	Due Date	Person (Up to 5)	All Persons	Comment
Settlement Run Event	To Do: Wire Payment Settled	Not Required				0	
Related Business Processes History							
				Status			
Business Process							
Payment Message: ID 2365 for Kitsap Public Health District on 01/11/2024							
Payment Message: ID 2364 for Kitsap Public Health District on 01/11/2024							
Print Checks: Kitsap County Claims Fund Warrant Account for Expense Payment (Check) on 01/11/2024							
Print Checks: Kitsap County Claims Fund Warrant Account for Miscellaneous Payment (Check) on 01/11/2024							
Print Checks: Kitsap County Claims Fund Warrant Account for Supplier Payment (Check) on 01/11/2024							
Remittance File: For United Business Machines Of Wa on 01/11/2024							
Remittance File: For Spectra Laboratories - Kitsap, LLC - Remit-To: 26276 Twelve Trees Ln Suite C Poulsbo on 01/11/2024							

Background Processes

Created Date and Time	Started Date and Time	Process Type	Process	Request	Status	Total Processing Time	Submitted by	Errors & Warnings
01/11/2024 09:39 AM	01/11/2024 09:39 AM	Job	Settlement Run Complete	Settlement Run Complete for STL-00003037	Completed	00:00:12	Heather Hunsaker	



View Settlement Run

Settlement Run Information

Settlement Run Name STL-00003058
Kitap Public Health Dist. JS
Number STL-00003058
Status Complete
Date 01/18/2024
Include Payments On Behalf Of No
Exclude Negative Payments Yes
Express Settlement No

Additional Information

Organization Kitap Public Health District
Currency USD
Filters Used

Payment Information

Display Currency USD
Outbound Total 27,550.90
Inbound Total 0.00
Expense Report Count 17
Miscellaneous Payment Request Count 1
Supplier Invoice Count 22

Payment Groups

View	Category	Bank Account	Payment Type	Date	Payments	Amount	Currency	Business Process	Status
Expense Payment(Check) for Kitsap County Claims Fund Warrant Account	Expense Payment	Kitsap County Claims Fund Warrant Account	Check	01/18/2024	2	202.62	USD	Print Checks: Kitsap County Claims Fund Warrant Account for Expense Payment (Check) on 01/18/2024	Successfully Completed
Expense Payment(Direct Deposit) for Treasurer's Main account	Expense Payment	Treasurer's Main account	Direct Deposit	01/18/2024	15	1,485.41	USD	Payment Message: ID 2388 for Kitsap Public Health District on 01/18/2024	Successfully Completed



View Settlement Run

View	Category	Bank Account	Payment Type	Date	Payments	Amount	Currency	Business Process	Status
Miscellaneous Payment(Check) for Kitsap County Claims Fund Warrant Account	Miscellaneous Payment	Kitsap County Claims Fund Warrant Account	Check	01/18/2024	1	350.00 USD	USD	Print Checks: Kitsap County Claims Fund Warrant Account for Miscellaneous Payment (Check) on 01/18/2024	Successfully Completed
Supplier Payment(Check) for Kitsap County Claims Fund Warrant Account	Supplier Payment	Kitsap County Claims Fund Warrant Account	Check	01/18/2024	18	22,520.77 USD	USD	Print Checks: Kitsap County Claims Fund Warrant Account for Supplier Payment (Check) on 01/18/2024	Successfully Completed
Supplier Payment(EFT) for Treasurer's Main account	Supplier Payment	Treasurer's Main account	EFT	01/18/2024	2	2,992.10 USD	USD	Payment Message: ID 2387 for Kitsap Public Health District on 01/18/2024	Successfully Completed

Expense Reports

Expense Report	Company	Pay To	Type	Document Number	Expense Report Date	Memo	Reimbursable Amount	Currency
Expense Report: EXP-0007674	Kitsap Public Health District	Elizabeth Davis (433997)	Employee	EXP-0007674	01/18/2024		24.89 USD	USD
Expense Report: EXP-0007675	Kitsap Public Health District	George Fine (421693)	Employee	EXP-0007675	01/18/2024		39.10 USD	USD
Expense Report: EXP-0007676	Kitsap Public Health District	Yolanda Fong (356883)	Employee	EXP-0007676	01/18/2024		138.80 USD	USD
Expense Report: EXP-0007688	Kitsap Public Health District	Brittany Sample (434976)	Employee	EXP-0007688	01/18/2024		102.00 USD	USD
Expense Report: EXP-0007689	Kitsap Public Health District	Kelly Snow (435021)	Employee	EXP-0007689	01/18/2024		145.00 USD	USD
Expense Report: EXP-0007690	Kitsap Public Health District	Jan Wendt (397255)	Employee	EXP-0007690	01/18/2024		80.00 USD	USD
Expense Report: EXP-0007691	Kitsap Public Health District	Jacob Wimpenny (434923)	Employee	EXP-0007691	01/18/2024		69.52 USD	USD
Expense Report: EXP-0007692	Kitsap Public Health District	Layken Winchester (431493)	Employee	EXP-0007692	01/18/2024		21.22 USD	USD
Expense Report: EXP-0007696	Kitsap Public Health District	Paul Giuntoli (337331)	Employee	EXP-0007696	01/18/2024		57.62 USD	USD
Expense Report: EXP-0007697	Kitsap Public Health District	Melina Knoop (16125)	Employee	EXP-0007697	01/18/2024		49.78 USD	USD
Expense Report: EXP-0007698	Kitsap Public Health District	Melissa Laird (416539)	Employee	EXP-0007698	01/18/2024		17.99 USD	USD
Expense Report: EXP-0007699	Kitsap Public Health District	Albert Lawver (434888)	Employee	EXP-0007699	01/18/2024		150.65 USD	USD
Expense Report: EXP-0007700	Kitsap Public Health District	Martha May (434674)	Employee	EXP-0007700	01/18/2024		95.11 USD	USD



View Settlement Run

Expense Report	Company	Pay To	Type	Document Number	Expense Report Date	Memo	Reimbursable Amount	Currency
Expense Report: EXP-0007701	Kitsap Public Health District	Melissa O'Brien (433907)	Employee	EXP-0007701	01/18/2024		109.91	USD
Expense Report: EXP-0007702	Kitsap Public Health District	Nolan Simmons (434365)	Employee	EXP-0007702	01/18/2024		106.83	USD
Expense Report: EXP-0007703	Kitsap Public Health District	Brian Burchett (409212)	Employee	EXP-0007703	01/18/2024		381.74	USD
Expense Report: EXP-0007704	Kitsap Public Health District	Maria Fergus (434648)	Employee	EXP-0007704	01/18/2024		97.87	USD

Miscellaneous Payment Requests

Miscellaneous Payment Request	Company	Payee	Document Number	Payment Type	Request Category	Document Date	Payment Amount	Currency
MPR-14048	Kitsap Public Health District	JULIE BRUMMOND (Inactive)	MPR-14048	Check	One-Time Payment	01/18/2024	350.00	USD

Supplier Invoices

Supplier Invoice	Company	Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay	Currency
Supplier Invoice: SINV-2024-01585	Kitsap Public Health District	Kitsap County	Q3 2023 KPHD LEGAL	Kitsap County - Remit-To: KC Prosecuting Dept (Hold)	Net 30	SINV-2024-01585	01/18/2024		02/17/2024	0.00	0.00	8,156.70	USD
Supplier Invoice: SINV-2024-01587	Kitsap Public Health District	Griffin Glen Apartments LLC	02/2024 RENT	Griffin Glen Apartments LLC	Net 30	SINV-2024-01587	01/18/2024		02/17/2024	0.00	0.00	1,360.00	USD
Supplier Invoice: SINV-2024-01588	Kitsap Public Health District	Wex Bank	94383719	Wex Bank	Net 30	SINV-2024-01588	01/18/2024		02/17/2024	0.00	0.00	558.07	USD
Supplier Invoice: SINV-2024-01799	Kitsap Public Health District	Kania, Sharon Faye	18643	Kania, Sharon Faye	Net 30	SINV-2024-01799	01/18/2024		02/17/2024	0.00	0.00	635.00	USD
Supplier Invoice: SINV-2024-01801	Kitsap Public Health District	The Heights at Sheridan Road	11243	The Heights at Sheridan Road	Net 30	SINV-2024-01801	01/18/2024		02/17/2024	0.00	0.00	585.00	USD
Supplier Invoice: SINV-2024-01802	Kitsap Public Health District	Washington Home Solutions	10160	Washington Home Solutions	Net 30	SINV-2024-01802	01/18/2024		02/17/2024	0.00	0.00	696.00	USD



View Settlement Run

Supplier Invoice	Company	Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay	Currency
Supplier Invoice: SINV-2024-01804	Kitsap Public Health District	Silverdale Home Associates	3736	Silverdale Home Associates	Net 30	SINV-2024-01804	01/18/2024		02/17/2024	0.00	0.00	1,214.00	USD
Supplier Invoice: SINV-2024-01805	Kitsap Public Health District	Daniel R. Niblock	9856	Daniel R. Niblock	Net 30	SINV-2024-01805	01/18/2024		02/17/2024	0.00	0.00	1,080.00	USD
Supplier Invoice: SINV-2024-01808	Kitsap Public Health District	Paul Simmons	5754	Paul Simmons	Net 30	SINV-2024-01808	01/18/2024		02/17/2024	0.00	0.00	950.00	USD
Supplier Invoice: SINV-2024-01810	Kitsap Public Health District	Iron Mountain	202814367	Iron Mountain - Remit-To: Po Box 27128	Net 30	SINV-2024-01810	01/18/2024		02/17/2024	0.00	0.00	194.40	USD
Supplier Invoice: SINV-2024-01811	Kitsap Public Health District	Spectra Laboratories - Kitsap, LLC	DEC2023	Spectra Laboratories - Kitsap, LLC - Remit-To: 2221 Ross Way Tacoma	Net 30	SINV-2024-01811	01/18/2024		02/17/2024	0.00	0.00	2,797.70	USD
Supplier Invoice: SINV-2024-01812	Kitsap Public Health District	Zoho Corporation	2392421	Zoho Corporation	Net 30	SINV-2024-01812	01/18/2024		02/17/2024	0.00	0.00	3,322.96	USD
Supplier Invoice: SINV-2024-01813	Kitsap Public Health District	Blue Sky Printing	N16634	Blue Sky Printing	Net 30	SINV-2024-01813	01/18/2024		02/17/2024	0.00	0.00	1,828.27	USD
Supplier Invoice: SINV-2024-01814	Kitsap Public Health District	Salesforce, Inc.	28339830	Salesforce, Inc.	Net 30	SINV-2024-01814	01/18/2024		02/17/2024	0.00	0.00	418.13	USD
Supplier Invoice: SINV-2024-01818	Kitsap Public Health District	Telelanguage LLC	0310071223	Telelanguage LLC	Net 30	SINV-2024-01818	01/18/2024		02/17/2024	0.00	0.00	28.35	USD
Supplier Invoice: SINV-2024-01819	Kitsap Public Health District	West Sound Wildlife Shelter	206	West Sound Wildlife Shelter	Net 30	SINV-2024-01819	01/18/2024		02/17/2024	0.00	0.00	100.00	USD



View Settlement Run

Supplier Invoice	Company	Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay	Currency
Supplier Invoice: SINV-2024-01822	Kitsap Public Health District	Laboratory Corporation of America	78777057	Laboratory Corporation of America	Net 30	SINV-2024-01822	01/18/2024		02/17/2024	0.00	0.00	33.08	USD
Supplier Invoice: SINV-2024-01823	Kitsap Public Health District	Toyota Financial Services	03 0322 CU922 01/10/2024	Toyota Financial Services	Net 30	SINV-2024-01823	01/18/2024		02/17/2024	0.00	0.00	483.75	USD
Supplier Invoice: SINV-2024-01824	Kitsap Public Health District	Staples	3556619288	Staples - Remit-To: Staples	Net 30	SINV-2024-01824	01/18/2024		02/17/2024	0.00	0.00	333.13	USD
Supplier Invoice: SINV-2024-01825	Kitsap Public Health District	Staples	3556312829	Staples - Remit-To: Staples	Net 30	SINV-2024-01825	01/18/2024		02/17/2024	0.00	0.00	133.42	USD
Supplier Invoice: SINV-2024-01845	Kitsap Public Health District	Indigo Apartments	02/2024 RENT	Indigo Apartments	Net 30	SINV-2024-01845	01/18/2024		02/17/2024	0.00	0.00	660.00	USD
Supplier Invoice Adjustment: SINV-2024-01826	Kitsap Public Health District	Staples	3556387192	Staples - Remit-To: Staples	Net 30	SINV-2024-01826	01/18/2024		02/17/2024	0.00	0.00	(55.09)	USD

Process History

Settlement Run Process History

Process	Step	Status	Completed On	Due Date	Person (Up to 5)	All Persons	Comment
Settlement Run Event	Settlement Run Event	Step Completed	01/18/2024 09:01:40 AM		Junille Schmelting (430378)	1	
Settlement Run Event	To Do: Settlement Run has Payment Handling Instruction	Not Required				0	
Settlement Run Event	To Do: AP Wire was Settled	Not Required				0	
Settlement Run Event	To Do: Wire Payment Settled	Not Required				0	

Related Business Processes History

Business Process	Status
Payment Message: ID 2387 for Kitsap Public Health District on 01/18/2024	Successfully Completed
Payment Message: ID 2388 for Kitsap Public Health District on 01/18/2024	Successfully Completed
Print Checks: Kitsap County Claims Fund Warrant Account for Miscellaneous Payment (Check) on 01/18/2024	Successfully Completed
Print Checks: Kitsap County Claims Fund Warrant Account for Supplier Payment (Check) on 01/18/2024	Successfully Completed



View Settlement Run

Business Process	Status
Print Checks: Kitsap County Claims Fund Warrant Account for Expense Payment (Check) on 01/18/2024	Successfully Completed
Remittance File: For Spectra Laboratories - Kitsap, LLC - Remit-To: 2221 Ross Way Tacoma on 01/18/2024	Successfully Completed
Remittance File: For Iron Mountain - Remit-To: Po Box 27128 on 01/18/2024	Successfully Completed

Background Processes

Created Date and Time	Started Date and Time	Process Type	Process	Request	Status	Total Processing Time	Submitted by	Errors & Warnings
01/18/2024 09:01 AM	01/18/2024 09:01 AM	Job	Settlement Run Complete	Settlement Run Complete for STL-00003058	Completed	00:00:17	Junille Schmeling	



View Settlement Run

Settlement Run Information

Settlement Run Name: STL-00003083
 Kitsap Public Health Dist. JS
 Number: STL-00003083
 Status: Complete
 Date: 01/25/2024
 Include Payments On Behalf Of: No
 Exclude Negative Payments: Yes
 Express Settlement: No

Additional Information

Organization: Kitsap Public Health District
 Currency: USD
 Filters Used:

Payment Information

Display Currency: USD
 Outbound Total: 254,138.50
 Inbound Total: 0.00
 Expense Report Count: 2
 Supplier Invoice Count: 31

Payment Groups

View	Category	Bank Account	Payment Type	Date	Payments	Amount	Currency	Business Process	Status
Expense Payment(Direct Deposit) for Treasurer's Main account	Expense Payment	Treasurer's Main account	Direct Deposit	01/25/2024	2	180.96	USD	Payment Message: ID 2406 for Kitsap Public Health District on 01/25/2024	Successfully Completed
Supplier Payment(Check) for Kitsap County Claims Fund Warrant Account	Supplier Payment	Kitsap County Claims Fund Warrant Account	Check	01/25/2024	27	239,741.17	USD	Print Checks: Kitsap County Claims Fund Warrant Account for Supplier Payment (Check) on 01/25/2024	Successfully Completed
Supplier Payment(EFT) for Treasurer's Main account	Supplier Payment	Treasurer's Main account	EFT	01/25/2024	4	14,216.37	USD	Payment Message: ID 2407 for Kitsap Public Health District on 01/25/2024	Successfully Completed

Expense Reports



View Settlement Run

Expense Report	Company	Pay To	Type	Document Number	Expense Report Date	Memo	Reimbursable Amount	Currency
Expense Report: EXP-0007730	Kitsap Public Health District	Callie Burton (434296)	Employee	EXP-0007730	01/25/2024		57.95 USD	
Expense Report: EXP-0007732	Kitsap Public Health District	Nolan Simmons (434365)	Employee	EXP-0007732	01/25/2024		123.01 USD	

Supplier Invoices

Supplier Invoice	Company	Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay	Currency
Supplier Invoice: SINV-2024-02536	Kitsap Public Health District	Stericycle Inc	8005760898 / 8005755093	Stericycle Inc - Remit-To: Stericycle Inc	Net 30	SINV-2024-02536	01/25/2024		02/24/2024	0.00	0.00	658.56 USD	USD
Supplier Invoice: SINV-2024-02537	Kitsap Public Health District	United Business Machines Of Wa	#INV509833	United Business Machines Of Wa	Net 30	SINV-2024-02537	01/25/2024		02/24/2024	0.00	0.00	1,025.81 USD	USD
Supplier Invoice: SINV-2024-02538	Kitsap Public Health District	Lamar Companies	115552737	Lamar Companies	Net 30	SINV-2024-02538	01/25/2024		02/24/2024	0.00	0.00	2,500.00 USD	USD
Supplier Invoice: SINV-2024-02540	Kitsap Public Health District	Acranet Cbs Branch	#25017	Acranet Cbs Branch	Net 30	SINV-2024-02540	01/25/2024		02/24/2024	0.00	0.00	117.00 USD	USD
Supplier Invoice: SINV-2024-02541	Kitsap Public Health District	A.W. Rehn & Associates, Inc	14302	A.W. Rehn & Associates, Inc	Net 30	SINV-2024-02541	01/25/2024		02/24/2024	0.00	0.00	52.25 USD	USD
Supplier Invoice: SINV-2024-02543	Kitsap Public Health District	Trumpia	#TRU010923	Trumpia	Net 30	SINV-2024-02543	01/25/2024		02/24/2024	0.00	0.00	288.00 USD	USD
Supplier Invoice: SINV-2024-02553	Kitsap Public Health District	Comcast	191289663	Comcast - Remit-To: PO Box 37601	Net 30	SINV-2024-02553	01/25/2024		02/24/2024	0.00	0.00	519.18 USD	USD
Supplier Invoice: SINV-2024-02556	Kitsap Public Health District	Costco Wholesale	111854106324	Costco Wholesale - Remit-To: Seattle Po Box 34783	Net 30	SINV-2024-02556	01/25/2024		02/24/2024	0.00	0.00	60.00 USD	USD
Supplier Invoice: SINV-2024-02558	Kitsap Public Health District	Griffen Caldwell, Inc	FEB/MARCH 2024 RENT	Griffen Caldwell, Inc	Net 30	SINV-2024-02558	01/25/2024		02/24/2024	0.00	0.00	2,120.00 USD	USD



View Settlement Run

Supplier Invoice	Company	Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay	Currency
Supplier Invoice: SINV-2024-02559	Kitsap Public Health District	ODP Business Solutions, LLC	INV 349248031001	ODP Business Solutions, LLC	Net 30	SINV-2024-02559	01/25/2024		02/24/2024	0.00	0.00	65.80 USD	USD
Supplier Invoice: SINV-2024-02560	Kitsap Public Health District	Pottery Creek	FEBRUARY 2024 RENT	Pottery Creek	Net 30	SINV-2024-02560	01/25/2024		02/24/2024	0.00	0.00	1,855.00 USD	USD
Supplier Invoice: SINV-2024-02561	Kitsap Public Health District	Staples	3557084381	Staples - Remit-To: Staples	Net 30	SINV-2024-02561	01/25/2024		02/24/2024	0.00	0.00	338.86 USD	USD
Supplier Invoice: SINV-2024-02563	Kitsap Public Health District	WA State Assoc of Local Public Health Officials	WSALPH0024-14	WA State Assoc of Local Public Health Officials	Net 30	SINV-2024-02563	01/25/2024		02/24/2024	0.00	0.00	12,415.00 USD	USD
Supplier Invoice: SINV-2024-02898	Kitsap Public Health District	American Family Life Assurance Company	JAN 2024 BENEFITS	American Family Life Assurance Company	Net 30	SINV-2024-02898	01/25/2024		02/24/2024	0.00	0.00	2,224.88 USD	USD
Supplier Invoice: SINV-2024-02899	Kitsap Public Health District	WA State Employment Security	JAN 2024 BENEFITS	WA State Employment Security - Remit-To: PO Box 84249 Paid Family & Medical	Net 30	SINV-2024-02899	01/25/2024		02/24/2024	0.00	0.00	6,141.78 USD	USD
Supplier Invoice: SINV-2024-02900	Kitsap Public Health District	WA State Employment Security	JAN 2024 BENEFITS	WA State Employment Security - Remit-To: WA Cares Fund PO Box 3537	Net 30	SINV-2024-02900	01/25/2024		02/24/2024	0.00	0.00	3,298.40 USD	USD
Supplier Invoice: SINV-2024-02901	Kitsap Public Health District	Health Equity	JAN 2024 BENEFITS	Health Equity	Net 30	SINV-2024-02901	01/25/2024		02/24/2024	0.00	0.00	1,590.00 USD	USD
Supplier Invoice: SINV-2024-02902	Kitsap Public Health District	Hra Veba Trust	JAN 2024 BENEFITS	Hra Veba Trust	Net 30	SINV-2024-02902	01/25/2024		02/24/2024	0.00	0.00	28,796.65 USD	USD
Supplier Invoice: SINV-2024-02903	Kitsap Public Health District	Nationwide Retirement Solutions	JAN 2024 BENEFITS	Nationwide Retirement Solutions	Net 30	SINV-2024-02903	01/25/2024		02/24/2024	0.00	0.00	7,295.00 USD	USD



View Settlement Run

Supplier Invoice	Company	Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay	Currency
Supplier Invoice: SINV-2024-02904	Kitsap Public Health District	A.W. Rehn & Associates, Inc	PARKING JAN BENEFITS	A.W. Rehn & Associates, Inc	Net 30	SINV-2024-02904	01/25/2024		02/24/2024	0.00	0.00	621.75	USD
Supplier Invoice: SINV-2024-02905	Kitsap Public Health District	A.W. Rehn & Associates, Inc	DCFSA JAN BENEFITS	A.W. Rehn & Associates, Inc	Net 30	SINV-2024-02905	01/25/2024		02/24/2024	0.00	0.00	1,398.67	USD
Supplier Invoice: SINV-2024-02906	Kitsap Public Health District	Prof & Technical Eng XPH	JAN 2024	Prof & Technical Eng XPH - Remit-To: Local Union 17	Net 30	SINV-2024-02906	01/25/2024		02/24/2024	0.00	0.00	3,393.34	USD
Supplier Invoice: SINV-2024-02908	Kitsap Public Health District	Prof & Technical Eng XPH	JAN PAC	Prof & Technical Eng XPH - Remit-To: Local 17 Union/PAC	Net 30	SINV-2024-02908	01/25/2024		02/24/2024	0.00	0.00	28.00	USD
Supplier Invoice: SINV-2024-02909	Kitsap Public Health District	Voya Institutional Trust Company	JAN BENEFITS	Voya Institutional Trust Company - Remit-To: Voya Institutional Trust Co (Public Health Payroll)	Net 30	SINV-2024-02909	01/25/2024		02/24/2024	0.00	0.00	275.00	USD
Supplier Invoice: SINV-2024-02910	Kitsap Public Health District	WA State Dept of Labor & Industries	JAN 2024 BENEFITS	WA State Dept of Labor & Industries - Remit-To: Industrial Insurance Po Box 34022	Net 30	SINV-2024-02910	01/25/2024		02/24/2024	0.00	0.00	6,013.07	USD
Supplier Invoice: SINV-2024-02912	Kitsap Public Health District	Wash State Dept Of Retirement	JAN 2024 BENEFITS	Wash State Dept Of Retirement	Net 30	SINV-2024-02912	01/25/2024		02/24/2024	0.00	0.00	12,612.36	USD
Supplier Invoice: SINV-2024-02913	Kitsap Public Health District	Wa Health Care Authority - Uniform	JAN 2024 BENEFITS	Wa Health Care Authority - Uniform	Net 30	SINV-2024-02913	01/25/2024		02/24/2024	0.00	0.00	130,919.47	USD
Supplier Invoice: SINV-2024-02914	Kitsap Public Health District	Vimly Benefit Solutions Inc	JAN 2024 BENEFITS	Vimly Benefit Solutions Inc	Net 30	SINV-2024-02914	01/25/2024		02/24/2024	0.00	0.00	6,134.97	USD
Supplier Invoice: SINV-2024-02916	Kitsap Public Health District	Whit-Delta Dental Of Washington	JAN 2024 BENEFITS	Whit-Delta Dental Of Washington	Net 30	SINV-2024-02916	01/25/2024		02/24/2024	0.00	0.00	11,563.14	USD



View Settlement Run

Supplier Invoice	Company	Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay	Currency
Supplier Invoice: SINV-2024-02917	Kitsap Public Health District	WA State Employment Security	DEC 2023 TAXES	WA State Employment Security - Remit-To: PO Box 84249 Paid Family & Medical	Net 30	SINV-2024-02917	01/25/2024		02/24/2024	0.00	0.00	6,399.52	USD
Supplier Invoice: SINV-2024-02918	Kitsap Public Health District	WA State Employment Security	DEC 2023 TAXES	WA State Employment Security - Remit-To: WA Cares Fund PO Box 3537	Net 30	SINV-2024-02918	01/25/2024		02/24/2024	0.00	0.00	3,236.08	USD

Process History

Settlement Run Process History

Process	Step	Status	Completed On	Due Date	Person (Up to 5)	All Persons	Comment
Settlement Run Event	Settlement Run Event	Step Completed	01/25/2024 09:04:26 AM		Junille Schmelting (430378)	1	
Settlement Run Event	To Do: Settlement Run has Payment Handling Instruction	Not Required				0	
Settlement Run Event	To Do: AP Wire was Settled	Not Required				0	
Settlement Run Event	To Do: Wire Payment Settled	Not Required				0	

Related Business Processes History

Business Process	Status
Payment Message: ID 2406 for Kitsap Public Health District on 01/25/2024	Successfully Completed
Payment Message: ID 2407 for Kitsap Public Health District on 01/25/2024	Successfully Completed
Print Checks: Kitsap County Claims Fund Warrant Account for Supplier Payment (Check) on 01/25/2024	Successfully Completed
Remittance File: For Acranet Cbs Branch on 01/25/2024	Successfully Completed
Remittance File: For United Business Machines Of Wa on 01/25/2024	Successfully Completed
Remittance File: For Stericycle Inc - Remit-To: Stericycle Inc on 01/25/2024	Successfully Completed
Remittance File: For WA State Assoc of Local Public Health Officials on 01/25/2024	Successfully Completed

Background Processes

Created Date and Time	Started Date and Time	Process Type	Process	Request	Status	Total Processing Time	Submitted by	Errors & Warnings
01/25/2024 09:04 AM	01/25/2024 09:04 AM	Job	Settlement Run Complete	Settlement Run Complete for STL-00003083	Completed	00:00:11	Junille Schmelting	

TREAS RPT - Detail Cash Report - Cash

Treasurer's Detail Report
 For 2024 - Jan

Fund: FD00969 Kitsap Public Health General

Ledger Account	Revenue or Spend Category	Journal	Posting Date	Debit	Credit	Balance
	5780 - Intergovernmental Loans	JE-00049395 - Kitsap Public Health District - 01/03/2024 - 2024 Mortgage Payment - January	1/3/2024	0.00	16,667.00	-16,667.00
5700:Debt Service Principa						
	5830 - Interest on Long-Term External Debt	JE-00049395 - Kitsap Public Health District - 01/03/2024 - 2024 Mortgage Payment - January	1/3/2024	0.00	8,346.00	-8,346.00
5800:Debt Service Interest						

-25,013.00

TREAS RPT - Detail Cash Report - Cash

Treasurer's Detail Report

For 2024 - Jan

Fund: FD00969 Kitsap Public Health General

Ledger Account	Revenue or Spend Category	Journal	Posting Date	Debit	Credit	Balance
	3860 - Agency Deposits	JE-00049460 - Kitsap Public Health District - 01/19/2024 - Public Health monthly vital stats transfer	1/19/2024	0.00	23,775.00	-23,775.00
3800:Other Increases in Fu						

-23,775.00

TREAS RPT - Detail Cash Report - Cash

Treasurer's Detail Report
For 2024 - Jan

Fund: FD00969 Kitsap Public Health General

Ledger Account	Revenue or Spend Category	Journal	Posting Date	Debit	Credit	Balance
		Operational Journal: Kitsap Public Health District - 01/12/2024	1/12/2024	0.00	127,691.32	-127,691.32

2315:Employee Benefits Payable

-127,691.32

TREAS RPT - Detail Cash Report - Cash

Treasurer's Detail Report

For 2024 - Jan

Fund: FD00969 Kitsap Public Health General

<u>Ledger Account</u>	<u>Revenue or Spend Category</u>	<u>Journal</u>	<u>Posting Date</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
		Operational Journal: Kitsap Public Health District - 01/31/2024	1/31/2024	0.00	208,265.70	-208,265.70

2317:Payroll Tax Payable

-208,265.70

Kitsap Public Health - 1/31/2024

Name	Hours	Gross Pay	Employer Paid Taxes	Employer Paid Benefits	Net Pay
Abney (4563) Beverly	237.47	7,525.43			5,752.09
Acosta (278956) Nancy	162.04	9,027.24			5,622.09
Ader (413193) Sam	173.33	6,228.00			4,258.65
Ahlin (434420) Zachary	173.33	5,124.00			3,849.46
Alexander (435070)	64.00	2,435.84			2,215.44
Anderson (419470) Amy	173.33	6,964.00			4,561.82
Archer (434384) James	173.33	4,617.00			3,527.13
Armstrong (434291) Jami	173.33	6,097.00			4,297.41
Atisme-Bevins (433909)	117.33	5,691.28			3,590.62
Baker (435044) Katie	173.33	5,508.00			4,203.48
Banigan (215189) Leslie	173.33	7,614.00			5,463.99
Baum (434397) Rudy	173.33	6,282.00			4,630.25
Bazzell (328436) Richard	173.33	7,614.00			5,385.23
Bell (419805) Gus	5.54	251.93			33.85
Berger (407902) Angeline	173.33	6,282.00			4,463.99
Bierman (404611) Dana	173.33	9,184.00			6,753.07
Borja (426250) Windie	173.33	6,602.00			4,730.68
Boysen-Knapp (2058)	173.33	7,564.00			5,163.02
Bronder (434436) Christine	173.33	5,124.00			3,921.50
Brown (271677) Steven	173.33	9,643.00			5,798.08
Burchett (409212) Brian	173.33	5,931.00			4,324.06
Burke (434463) Lenore	173.33	4,814.00			3,481.38
Burton (434296) Callie	173.33	4,648.00			3,417.21
Byrd (434085) Stephanie	173.33	4,574.00			3,675.54
Cadorna (434932) Jessi	165.33	3,617.40			2,542.94
Calderon (434768) Brenda	173.33	4,297.00			3,265.32
Camarena (434536) Daniel	173.33	5,760.00			3,950.82
Chang (411387) Margo	173.33	5,169.00			3,725.93
Chen (434841) Jessica	173.33	6,596.00			5,128.20
Clark (435043) Cheryl	173.33	6,680.00			5,183.41
Collins (434101) Lori	173.33	7,001.00			4,864.15
Davis (433997) Elizabeth	173.33	8,747.00			6,105.57
Deseamus (434593) Dara	165.51	4,442.33			3,344.61
Dowless (340919) Kelly	173.33	7,636.00			5,295.59
Duren (430735) Ashley	174.08	6,442.74			4,741.11
Evans (4565) Eric	173.33	11,163.00			2,820.77
Fergus (434648) Maria	173.33	5,116.00			3,297.42
Fine (421693) George	86.67	2,287.00			1,774.51
Fisk (321284) April	173.33	8,840.00			5,221.25
Fong (356883) Yolanda	173.33	12,903.00			8,400.93
Fuchs (435045) Molly	181.33	4,813.56			3,537.16
Fucini (434997) Heather	173.33	6,228.00			4,999.63
Giuntoli (337331) Paul	173.33	7,614.00			4,712.58
Grellner (1264) Keith		18,891.95			-
Gress (421427) Nicole	173.33	5,055.00			3,770.30
Griego (410072) Yaneisy	156.00	5,215.00			3,934.72
Guidry (355732) Jessica	173.33	10,125.00			7,223.53
Hammond (434978) Gabriel	173.33	6,596.00			4,520.21
Hampton (434838)	173.33	7,636.00			5,554.91
Harmon (434977) William	173.33	7,883.00			6,120.47
Hartman (434642) Melissa	173.33	6,072.00			4,578.84
Holdcroft (270783) Jodie	64.25	2,766.61			2,302.25
Holdcroft (4579) Grant	173.33	9,643.00			5,647.13
Holt (2726) Karen	173.33	10,631.00			7,055.39
Howard (434057) Anne	138.67	4,687.00			3,560.70
Howarth (434500) Rosalie	116.00	3,800.28			2,965.18
Hughes (434256) Jakob	173.33	5,931.00			4,404.04
Hunter (409213) Kari	173.33	9,643.00			6,232.38
Inga Dominguez (434769)	173.33	4,878.00			3,670.17
Inouye (434255) Wendy	173.33	8,840.00			6,068.52
Jenkins (434053) Andrea	172.24	4,785.73			3,607.43
Johanson (400651) Krista	173.33	5,277.00			3,948.18
Jones (358933) Kimberly	173.33	9,643.00			6,578.76
Jury (434709) Thomas	173.33	5,380.00			4,121.65
Katula (393427) Dayna	173.33	9,184.00			5,670.04
Kench (245476) Donald	173.33	4,481.00			2,657.12

Kitsap Public Health - 1/31/2024

Name	Hours	Gross Pay	Employer Paid Taxes	Employer Paid Benefits	Net Pay
Kiess (250913) John	173.33	12,321.00			9,204.00
Kindschy (421430) Brandon	173.33	6,539.00			4,583.97
Kinnear (434099) Sarah	173.33	6,015.00			4,627.00
Knoop (16125) Melina	173.33	7,614.00			5,023.51
Krafft (435003) Kaisa	13.00	417.04			380.50
Kruse (243184) Charles	173.33	7,719.00			5,070.67
Kushner (327580) Siri	173.33	11,721.00			7,165.84
Laird (416539) Melissa	173.33	10,631.00			6,678.28
Lawver (434888) Albert	173.33	5,931.00			4,459.39
Lytle (285038) Ross	173.33	7,614.00			5,178.49
Madden (434318) Shannon	173.33	4,814.00			3,520.66
Main (434982) Emily	169.83	7,484.83			5,190.92
May (434674) Martha	173.33	4,694.00			3,257.81
Mazur (388104) Karina	173.33	8,995.00			5,950.99
McMillan (434052) Michelle	173.33	5,983.00			4,332.52
Miller (435008) Christopher	173.33	8,510.00			5,621.36
Moen (279971) Anne	173.33	7,614.00			5,254.37
Moontree (406607) Kaela	173.33	6,072.00			4,273.39
Moore (434254) Alexandra	173.33	5,380.00			4,024.51
Morris (312378) Dawn	173.33	7,555.00			5,305.26
Morris (434567) Amanda	173.33	4,814.00			3,781.82
Morrow (433895) Nathan	173.33	17,214.00			8,848.05
Nguyen (295033) Loan	173.33	5,598.00			4,034.68
Nickerson (434837)		436.59			398.35
Nielson (434638) Brian	173.33	6,852.00			5,107.87
North (22459) Edwin	173.33	10,631.00			240.35
O'Brien (433907) Melissa	173.33	5,124.00			4,043.65
Onarheim (426938) Carin	173.33	5,983.00			4,408.83
Outlaw-Spencer (434984)	171.58	6,011.88			4,601.29
Pandino (419118) Linda	173.33	5,077.00			3,838.87
Perales (434396) Sydney	173.33	6,015.00			4,593.20
Perry (306605) Rachel	173.33	4,605.00			3,336.70
Petersen (434695) Kayla	159.58	4,303.56			3,123.50
Phelps (434295) Tameka	173.33	6,830.00			4,861.12
Plemmons (433994)	29.00	1,595.32			1,065.47
Rork (404613) Ian	173.33	6,906.00			5,043.43
Sample (434976) Brittany	168.58	5,359.57			4,051.09
Shelby (434658) Emmy	156.00	7,068.00			5,458.30
Sherman (434949) Linnea	173.33	4,585.00			3,298.71
Shoriz (434893) Justin	173.33	5,019.00			3,844.56
Shuhler (425553) Yana	173.33	4,553.00			3,319.27
Simmons (434365) Nolan	173.33	5,649.00			4,274.90
Smith (361388) Terri	173.33	8,910.00			6,209.46
Snow (435021) Kelly	125.33	3,934.60			2,876.92
Sooter (427776) Thaddeus	173.33	9,643.00			6,894.99
Stedman (347366) Kelsey	173.33	9,643.00			6,226.09
Stewart (423168) Tobbi	173.33	6,228.00			4,368.49
Tiemeyer (433908)	173.33	8,120.00			5,657.91
Turner (1682) Denise	173.33	5,598.00			3,458.40
Van Ort (392243) Susan	173.33	7,614.00			5,255.61
Wagner (426251) Mary	121.34	3,364.00			2,420.88
Warren (434273) Lisa	114.99	5,181.79			2,954.52
Wellborn (14545) Brian	192.58	5,086.00			3,406.29
Wendt (397255) Jan	173.33	7,733.00			5,719.76
Westervelt (434382) Laura	173.33	6,539.00			4,707.74
White (434641) Erica	173.33	6,316.00			4,924.39
Whitford (434292) Tiffany	173.33	4,574.00			3,371.62
Wickhamshire (434070)	86.67	2,287.00			1,820.11
Wimpenny (434923) Jacob	125.33	5,000.72			3,818.81
Winchester (431493)	173.33	5,380.00			3,922.84
Wyatt (434415) Janet	161.75	7,226.60			4,531.70
	20,441.70	829,975.82	66,428.83	-	557,447.84