

DEPARTMENT OF
ECOLOGY
State of Washington

AMENDMENT NO. 02

TO

CONTRACT NO. C2000020

BETWEEN THE

STATE OF WASHINGTON DEPARTMENT OF ECOLOGY

AND

KITSAP PUBLIC HEALTH DISTRICT

PURPOSE: To amend the Agreement between the state of Washington, Department of Ecology, hereinafter referred to as “ECOLOGY,” and Kitsap Public Health District, hereinafter referred to as “CONTRACTOR.”

WHEREAS, the COVID-19 pandemic response required a statewide Stay Home-Stay Health Proclamation, along with subsequent cautious and phased approaches to resuming normal work operations, this contract is being amended to reflect adjustments made to utilize the time available from reduced fieldwork to other projects. This shift in work supports the mission of the Pollution Prevention Assistance Partnership and will further its sustainability, efficiency, and success.

IT IS MUTUALLY AGREED the Agreement is amended as follows:

- 1) The Scope of Work is amended to read as follows: See Table 1: Key Staff, Table 2 Unique Program Elements, and Table 3: Number of Technical Assistance Visits.
Deleted text is indicated with strike thru (~~sample~~) and new text is indicated with underlined (sample).

Table 1: Key Staff

Staff Name	Estimated FTE	Role
Jan Brower Steve Brown	0.2 FTE	Contract Management
Bryan McKinnon	0.85 FTE	PPA Specialist
Niels Nicolaisen	0.85 FTE	PPA Specialist
<u>Barb Steusloff</u>	<u>0.20 FTE</u>	<u>PPA Specialist</u>
Bryan McKinnon	0.05 FTE	PERIP Coordinator and Oversight
Niels Nicolaisen	0.05 FTE	PERIP Coordinator and Oversight
Melissa Laird	Negligible	Billing

Table 2: Unique Program Elements

Program Element	Deliverable(s)
<u>Ecology Sector Checklist Committee</u>	<u>Participation in 90% of the checklist committee meetings occurring after April 1, 2020.</u> <u>Lead or co-lead author for at least one sector checklist & tip sheet</u>
<u>Education & Outreach BMP Committee - Collaboratively develop education and outreach BMP materials for PPA specialists to distribute at different business sectors.</u>	<u>Participation in 90% of full committee and assigned subcommittee meetings.</u> <u>Review and comment on all deliverables produced.</u>
<u>Resource Consistency Workgroup - Develop consistent standards, resources, and expectations for PPA partners that better define, advertise, and market the program and goals.</u>	<u>Participation in 90% of full committee and assigned subcommittee meetings.</u> <u>Review and comment on all deliverables produced.</u>
<u>Product/Equipment Replacement Incentive Program (PERIP)</u>	<u>Report on number of businesses where PERIP opportunity was discussed</u> <u>List of businesses & Type of replacement opportunity</u> <u>Number of businesses incentive issued to</u>
<u>Mentor New Staff</u>	<u>Mentor up to 5 new specialists assigned by ECOLOGY</u>
<u>Kitsap County Public Works Collaboration</u>	<u>KPHD will meet bi-monthly to collaborate with KCPW in developing new/updated outreach and education materials that use messaging compatible with PPA activities.</u>
<u>EnviroStars</u>	<u>Recruit business to enroll in EnviroStars</u> <u>Enroll at least 10 businesses into EnviroStars.</u>
<u>Drycleaners Outreach Project</u>	<u>Conduct PPA visits at 4 PERC dry cleaners (some visits may have occurred during previous biennium).</u> <u>Conduct PPA visits at up to 20 other dry cleaners</u>
<u>Business Sector PPA Presentations</u>	<u>Staff will prepare and deliver at least 1 business sector presentations annually (2 total) to promote BMPs for local members of that business sector.</u>

Table 3: Number of Technical Assistance Visits

Number of Total Visits	654 550
<i>Target for Initial Visits</i>	458 384

All other terms and conditions of the original Agreement including any other amendments remain in full force and effect, except as expressly provided by this Amendment.

This Amendment is signed by persons who represent that they have the authority to execute this Amendment and bind their respective organizations to this Amendment.

This Amendment is effective on April 1, 2020, once signed by Ecology.

IN WITNESS WHEREOF, the parties below, having read this Amendment in its entirety, including any attachments, do agree in each and every particular as indicated by their below signatures.

**State of Washington
Department of Ecology**

Kitsap Public Health District

By:

Signature

Date

Heather R. Bartlett

Deputy Director


By:

Signature

Date

Print Name:

Title:

 9/3/2020

KEITH GREEN

ADMINISTRATOR

Approved as to form only.
Assistant Attorney General