

Approved 4/12/21 Am
Affirm 4/26/21



Meeting Date:
Agenda Item No:

Kitsap County Board of Commissioners			
Office/Department: Commissioners			
Staff Contact: Eric Baker			
Agenda Item Title: KC-336-20-B - Contract Amendment with the Kitsap Public Health District for Expenses Related to COVID-19 Response			
Recommended Action: Approve KC-336-20-B - Contract Amendment with the Kitsap Public Health District for Expenses Related to COVID-19 Response			
Summary:	Kitsap County is providing COVID-19 response assistance to the Kitsap Public Health District. This contract amendment will increase the total funding provided by the contract to \$2.05M to fund COVID-19 response activities. No other conditions of the contract are changed.		
Attachments:	1. Contract Review Sheet 2. Contract Amendment		
Fiscal Impact for this Specific Action			
Expenditure required for this specific action:	\$1,200,000		
Related Revenue for this specific action:	\$1,200,000		
Cost Savings for this specific action:	\$0		
Net Fiscal Impact:	\$1,200,000		
Source of Funds:	COVID Response		
Fiscal Impact for Total Project			
Project Costs:	\$2,050,000		
Project Costs Savings:	\$0		
Project Related Revenue:	\$2,050,000		
Project Net Total:	\$2,050,000		
Fiscal Impact (DAS) Review			
Office/Departmental Review & Coordination			
Office/Department	Elected Official/Department Director		
Commissioners			
Contract Information			
Contract Number	Date Original Contract or Amendment Approved	Amount of Original Contract Amendment	Total Amount of Amended Contract
KC-336-20-B	pending	\$1,200,000.00	\$2,050,000.00
KC-336-20-A	3/8/21	0	\$850,000.00
KC-336-20	12/7/20		\$850,000.00



Kitsap County
CONTRACT REVIEW SHEET
(Chapter 3.56 KCC)

A. CONTRACT INFORMATION					
1. Contractor	Kitsap Public Health District				
2. Purpose	contract amendment with the Kitsap Public Health District for expenses related to COVID-19 response.				
3. Contract Amount	1,200,000	Disburse	<input type="checkbox"/>	Receive	<input checked="" type="checkbox"/>
4. Contract Term	Upon Signature – 6/30/2021				
5. Contract Administrator	Eric Baker	Phone	360-337-4495		
Approved:	Date				
Department Director					
B. AUDITOR – ACCOUNTING INFORMATION					
1. Contract Control Number	KC-336-20-B				
2. Fund Name	COVID Response				
3. Payment from-Revenue to CC/Account Nbr	1651				
4. Encumbered By	Dave Schureman	Date	3/31/2021		
C. AUDITOR'S ACCOUNTING – GRANTS REVIEW <i>Signature required only if contract is grant funded</i>					
1.	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Not Approved			
Reviewer	Dave Schureman	Date	3/31/2021		
2. Comments:	amendment				
D. ADMINISTRATIVE SERVICES DEPARTMENT – RISK MANAGER REVIEW					
1.	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Not Approved			
Reviewer	Timothy M. Perez	Date	3/31/2021		
2. Comments:	Amendment Only				
E. ADMINISTRATIVE SERVICES DEPARTMENT – BUDGET MANAGER REVIEW <i>Signature required only if contract is for \$50,000 or more, OR it will be signed by board of commissioners (regardless of dollar amount)</i>					
1.	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Not Approved			
Reviewer	Aimée Campbell	Date	03/31/2021		
2. Comments:					
F. PERSONNEL DEPARTMENT – PERSONNEL DIRECTOR REVIEW <i>Signature required only if union or employment contract</i>					
1.	<input type="checkbox"/> Approved	<input type="checkbox"/> Not Approved			
Reviewer		Date			
2. Comments:					
G. PROSECUTING ATTORNEY					
1.	<input checked="" type="checkbox"/> Approved as to Form	<input type="checkbox"/> Not Approved as to Form			
Reviewer	Susan Rogers	Date	4.5.2021		
2. Comments:					
H. CERTIFICATION BY CONTRACT ADMINISTRATOR: THIS CONTRACT IS READY FOR CONSIDERATION BY THE AUTHORIZED CONTRACT SIGNER. <i>(For contract signing authority, see KCC 3.56.075)</i>					

Date Approved by Authorized Contract Signer:
RETURN SIGNED ORIGINALS TO:

Date 4/12/21
Alex Jarrett @ MS- 4

**KC 336-20-B
AMENDMENT TO
PROFESSIONAL SERVICES AGREEMENT
Between
KITSAP PUBLIC HEALTH DISTRICT
And
KITSAP COUNTY**

This Amendment (“Amendment”) to the Professional Services Agreement Between Kitsap Public Health District and Kitsap County KC 546-20 (“Contract”) is entered into between Kitsap County (“Contractor”) and the Kitsap Public Health District (“District”).

WHEREAS, the Parties entered into the Contract effective March 1, 2020, which was subsequently amended by KC 546-20A; and

WHEREAS, the reimbursement period of allocated funding through the CARES Act has been extended and therefore the parties desire to extend the Contract term to June 30, 2021, and

WHEREAS, the District desires to give to the County additional funding it does not expect to expend on its own operations by the expiration date of the CARES Act funding.

In consideration of the mutual benefits and covenants contained herein, the parties agree that Contract is amended as follows:

1. Section 2 Purpose. Section 2 is amended to increase the amount of eligible funding from \$850,000 to \$2,050,000.
2. Section 5 Compensation. Section 5 is amended to increase the amount of eligible funding from \$850,000 to \$2,050,000.
3. Attachment A-1, Scope of Work and Compensation. Attachment A-1 is amended to increase the compensation amount of eligible funding from \$850,000 to \$2,050,000.
4. Other Provisions Unchanged. Except as expressly provided in this Amendment, all other terms and conditions of the Contract, and any subsequent amendments, addenda, or modifications thereto, remain unchanged in full force and effect.
5. Counterparts. This Contract Amendment may be executed in several counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same agreement.
6. Effective Date. The effective date of this Amendment is the date last executed by all parties.
7. Authorization. Each party signing below warrants to the other party that they have the full power and authority to execute this Amendment on behalf of the party for whom they sign.

[Signatures on next page]

DATED this ___ day of _____ 2021.

KITSAP PUBLIC HEALTH DISTRICT

By: _____
Keith Grellner, Administrator

DATED this 12 day of April 2021.

**BOARD OF COUNTY COMMISSIONERS
KITSAP COUNTY, WASHINGTON**

Robert Gelder

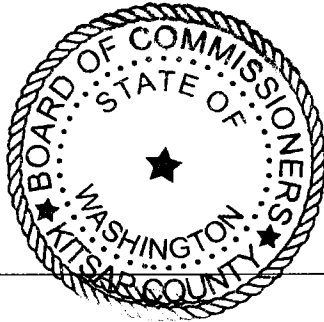
ROBERT GELDER, Chair

Charlotte Garrido

CHARLOTTE GARRIDO, Commissioner

E. E. Wolfe

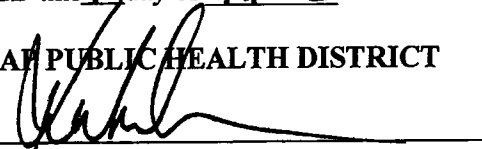
EDWARD E. WOLFE, Commissioner



ATTEST:

Dana Daniels

DANA DANIELS, Clerk of the Board

<p>DATED this <u>9th</u> day of <u>APRIL</u> 2021.</p> <p>KITSAP PUBLIC HEALTH DISTRICT</p> <p>By: <u></u></p> <p>Keith Grellner, Administrator</p>	<p>DATED this ___ day of _____ 2021.</p> <p>BOARD OF COUNTY COMMISSIONERS KITSAP COUNTY, WASHINGTON</p> <hr/> <p>ROBERT GELDER, Chair</p> <hr/> <p>CHARLOTTE GARRIDO, Commissioner</p> <hr/> <p>EDWARD E. WOLFE, Commissioner</p> <p>ATTEST:</p> <hr/> <p>DANA DANIELS, Clerk of the Board</p>
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